

***San Antonio Area***  
***Catholic High Schools***  
***Application Procedure***  
***2013-2014***

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**The Atonement Academy**

**15415 Red Robin Road**

**San Antonio, TX 78255**

**Co-ed**

**Contact person: Andrew Shivone**

**Phone: 210-695-2240**

**Fax: 210-695-9678**

**Email address:**

**ashivone@atonementonline.com**

**Website: www.atonementonline.com**



**Application Process:**

The admissions process always begins for prospective families at the 9:15 daily school Mass. A brief tour of the school in operation is provided afterwards. We are operating at near capacity and retain a large percentage of our 8<sup>th</sup> grade class. We have a limited number of seats available for highly qualified graduates from K-8 schools. Please contact Andrew Shivone to arrange an appointment.

**Central Catholic High School**

**1403 N. St. Mary's St.  
San Antonio, TX 78215**

**Boys (grades 9-12)**

**Contact person: Mrs. Veronica Beck**

**Phone: 210-225-6794 ext 209**

**Fax: 210-227-9353**

**Email address: [admissions@cchs-satx.org](mailto:admissions@cchs-satx.org)**

**Website: [www.cchs-satx.org](http://www.cchs-satx.org)**



**Open Houses: Sunday, November 10, 2013 from 2- 4PM**

**Application process:**

1. Applicants need to take the High School Placement Test (HSPT) at Central Catholic if at all possible on December 7, 2013.
2. Central Catholic will request grade school records and recommendations from applicant's current school.
3. Letters of acceptance are sent to students after reviewing records, test scores and recommendation.
4. Students will be notified of acceptance on or after February 7, 2014.

**Criteria used in the admission decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades to include Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

**Additional HSPT dates:**

**November 2, 2013 (Practice Test)**

**January 11, 2014 (Make-up Test)**

## **HOLY CROSS OF SAN ANTONIO**

426 N. San Felipe

San Antonio, TX. 78228

Coeducational (Grades 6<sup>th</sup> – 12<sup>th</sup>)

Contact Person: Daniel P. Martinez

Phone: 210- 433-2178

Fax: 210-433-2117

Email address: [dmartinez@holycross-sa.org](mailto:dmartinez@holycross-sa.org)

Website: [www.HolyCross-SA.com](http://www.HolyCross-SA.com)



**Fall Open House & Practice HSPT:  
Saturday, November 9, 2013 9:30-11:00 a.m.**  
*Tours will be available during this time*  
**Spring Open House: Saturday, March 22, 2014**

### **Application Process:**

1. Students wanting to attend Holy Cross must take the HSPT on Dec. 7, 2013 at 9 a.m.
2. All students will be interviewed after taking the HSPT.
3. Letters of recommendation will be requested from student's current school.
4. HSPT results and status of acceptance will be mailed to applicant after the above has been completed.
5. All accepted students must submit a completed application including a copy of their up to date immunization record.
6. Students are notified of their status once records, recommendations, and HSPT scores are received. Expected date of notification is February 7, 2014.

### **Criteria used for the admissions decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades to include standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with students

### **Additional HSPT dates: (for prospective Holy Cross students)**

HSPT Makeup test date will be held on January 11, 2014 at 9:00 a.m.

**Call 210-433-2178 to arrange an individual testing date for your son or daughter.**

- Holy Cross of San Antonio offers the Academic Trust Scholarship to high achieving students. In order to qualify for this scholarship, students must take the HSPT at Holy Cross and be in good standing. The scholarship value is \$1,000 and is renewable. Holy Cross is a beneficiary of the Hope for the Future tuition assistance program through the archdiocese and awards tuition assistance to qualified applicants.

## Incarnate Word High School

727 East Hildebrand  
San Antonio, TX 78212  
Girls (grades 9-12)  
Contact person: Mrs. Annette Zahirniak  
Phone: 210-829-3123  
Fax: 210-829-3101  
Email address: [amzahirn@uiwtx.edu](mailto:amzahirn@uiwtx.edu)  
Website: [www.incarnatewordhs.org](http://www.incarnatewordhs.org)



Open House: October 20, 2013 from 2:00 - 4:30 p.m.  
April 6, 2014 from 2:00 - 4:00 p.m.

**Personalized family tours can be scheduled with the Office of Enrollment**

### **Application Process:**

1. Application for Admissions to be completed by applicant & submitted to IWHS
2. Applicants register for the High School Placement Test (HSPT) and take the test on December 7, 2013, 8:30 a.m. – 12:00 p.m.
3. HSPT results mailed to applicant and applicant's middle school; notification dependent upon when we receive scores
4. IWHS will conduct interviews as needed
5. IWHS will request school records and the common recommendation form from applicant's current school
6. Students are notified of their status once records, recommendations, and HSPT scores are received. Notifications to be sent beginning February 7, 2014

### **Criteria used for the admissions decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades to include Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher/Principal recommendation using Common Recommendation Form
5. HSPT scores
6. Interviews with student and/or parents

### **Additional HSPT dates:**

Practice HSPT - November 2, 2013 9:00 a.m.-12:00 p.m.  
Make-up HSPT - January 11, 2014 9:00 a.m. -12:00 p.m. (for IWHS applicants only)

- ❖ IWHS offers a variety of scholarships for academic merit, including renewable scholarships for Valedictorian and Salutatorian.

**John Paul II Catholic High School**  
**Archdiocesan Catholic High School**  
**6720 FM 482**

**New Braunfels, TX 78132**

**Co-ed**

**Contact person: *Mr. Andrew Iliff***

**Phone (830) 643-0802**

**Fax: 830-643-0806**

**Email address: *ailiff@johnpaul2chs.org***

**Website: *www.johnpaul2chs.org***



**Open House: Saturday, 9 November 2013, 9:00 a.m. – 1:00 p.m.**

**Tours throughout October – Check Website**

**Application Process:**

1. “John Paul II Application for Admissions” form to be completed by applicant.
2. Applicants register for the High School Placement Test (HSPT)
3. Applicants take the HSPT
4. HSPT results mailed to applicant and applicant’s middle school two to three weeks after testing date.
5. JP II will conduct some interviews of applicants
6. John Paul II will request school records and recommendation from applicant’s current school.
7. Students are notified of their status once records, recommendations, and HSPT scores are received. Date of notification is February 7, 2014.

**Criteria used for the admissions decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades and Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

***Additional HSPT dates: As needed in Spring 2014 (Sat., 22 February 2014)***



**Our Lady of the Hills Regional Catholic School**

235 Peterson Farm Road  
Kerrville, TX 78028

Co-ed

Contact person: Mrs. Judy Priour or  
Mrs. Jo Ann Hagemeyer



Phone: 830-895-0501

Fax: (830) 895-3470

Email address: [priour@ourladyofthehills.org](mailto:priour@ourladyofthehills.org)  
[hagemeyer@ourladyofthehills.org](mailto:hagemeyer@ourladyofthehills.org)

Website: [www.ourladyofthehills.org](http://www.ourladyofthehills.org)

Open House dates: Sunday, October 13<sup>th</sup>, 1:00 – 3:00 p.m.

HSPT date: Saturday, January 11, 2014

**Application Process:**

1. Applicants must complete an application form
2. Applicants must take the High School Placement Test (HSPT)
3. Applicants must submit copies of report cards and standardized test scores from the past three years
4. Students and parents receive letters of acceptance or refusal by mail beginning February 7, 2014

**Criteria used for the admissions decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades and Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

**Addition HSPT dates: not updated**

**Providence Catholic School**

**1215 N. St. Mary's Street**

**San Antonio, TX 78215**

**All Girls – Grades 6 through 12**

**Contact: Stephanie Takas-Mercer - Admissions Director**

**Phone: 210-224-6651, ext. 210**

**Fax: 210-224-9242**

**Email address: [stakas-mercero@providencehs.net](mailto:stakas-mercero@providencehs.net)**

**Website: [www.providencehs.net](http://www.providencehs.net)**



**8<sup>th</sup> Grade Tours: October 1, 2013 and October 2, 2013**

**Open Houses: Saturday, October 26, 2013 at 9:00 a.m.  
Saturday, January 25, 2014 at 9:00 a.m.**

**Practice HSPT: November 2, 2013 at 9:00 a.m.**

**HSPT/MSPT: December 7, 2013\* at 9:00 a.m.**

**Application Process:**

1. Application for Admissions form to be completed by applicant (*available online*)
2. Applicants register for the High School Placement Test (HSPT) and Middle School Placement Test (MSPT) (*available online*)
3. Applicants take the HSPT/MSPT at Providence\*
4. HSPT/MSPT results are mailed to applicant and applicant's current school
5. Providence will request school records and recommendation from applicant's current school
6. Students are notified of their status once records, recommendations, and HSPT/MSPT scores are received. Notification Date: February 7, 2014.

**Criteria Used for the Admissions Decision:**

1. Current Grade Report Card
2. Most Recent Standardized Test Scores (i.e. Stanford, Iowa, TAKS)
3. Attendance Record
4. Discipline Record
5. Teacher and/or Principal Recommendations
6. HSPT/MSPT Scores
7. Interview with Student and Parents/Legal Guardian may be requested

\*Students who take the HSPT or MSPT at Providence on December 1, 2013 may be eligible for Academic or Merit Scholarships. More scholarship information can be found at [www.providencehs.net](http://www.providencehs.net).

**St. Anthony Catholic High School**

**3200 McCullough Ave.  
San Antonio, TX 78212**

**Co-ed**

**Contact person: Alejandro Calderon**

**Email address: SACHS@uiwtx.edu**

**Phone: 210-832-5698**

**Fax: 210-832-5633**

**Website: www.sachs.org**



**Open House: Sunday, November 10, 2013**

**Application Process:**

1. "Application for Admissions" form to be completed by applicant Applicants register for the High School Placement Test (HSPT)
2. Applicants take the HSPT
3. HSPT results mailed to applicant and applicant's middle school interview maybe required by applicants
4. St. Anthony Catholic High School will request school records and recommendation from applicant's current school.
5. Students are notified of their status once records, recommendations, and HSPT scores are received. Expected date of notification is February 7, 2014

**Criteria used for the admissions decision:**

1. Middle school grades (6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grades to include Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

**Additional HSPT dates:**

Contact person: Alejandro Calderon    Email address: SACHS@uiwtx.edu

Additional HSPT dates: Multiple dates available, please contact us for dates and times.

**St. Gerard Catholic High School**  
**Archdiocesan Catholic High School**  
**521 South New Braunfels**  
**San Antonio, TX 78203**  
**Co-Ed**

**Contact person: Mr. Peter Rivera**  
**Phone: 210-533-8061**  
**Fax: 210-533-3697**  
**Email address: Peter.Rivera@St.GerardSA.org**  
**Website: www.stgerardsa.org**



## **Open House:**

Application Process:

1. Complete "Application for Admission" form.
2. Applicant will tour the school, interview with the principal, and shadow (if possible) for the remainder of the school day.
3. St. Gerard Catholic High School will request school records from applicant's current school.
4. Students will be notified of their status once application materials and school records have been received.

Criteria used for the admissions decision:

1. Interview with the principal
2. Application materials, middle school records, and middle school standardized test scores.

No HSPT scores needed for application to St. Gerard Catholic High School. No HSPT will be administered.

## **Checklist for Catholic Grade Schools**

1. Please provide the Department of Catholic Schools with a list of current 8<sup>th</sup> grade students including parent name and address upon request.
2. Please schedule campus visits, as you desire.
3. Please encourage your 8<sup>th</sup> grade students to take the High School Placement Test at the high school of their first choice.
4. Please complete the Confidential Recommendation Form for each 8<sup>th</sup> grader at your school.
5. The high schools will send you a list of the 8<sup>th</sup> graders who took the test at their school. You should receive the list by December 9, 2013.
6. The high schools request that all records be sent to their office for evaluation by January 17, 2014. Please include the first semester report card for the 2013-2014 school year.
7. Please send immunizations, certificate of 8<sup>th</sup> grade completion and final end of the year transcripts to student's high school.





## **San Antonio Catholic High Schools Procedures for 9<sup>th</sup> Grade Admission 2013-2014**

**High School Placement Test (HSPT) Registration:** This test is administered at every high school campus on the first Saturday in December and the cost is \$15.00. Students are encouraged to pre-register for the test by means of school websites, mail-outs from schools, campus tours or open houses, at the high school of their first choice. The common HSPT form will be used by all high schools. A high school may opt to offer a day to introduce the testing format and testing procedures for taking the test prior to the actual test date. High schools will not participate in active recruitment between December 7, 2013 and February 7, 2014. Active recruitment is defined as individual contact of a specific student after the first placement test. Students (public or private) who have not tested in any school are available for recruitment. Schools may host athletic tournaments and events during this non-recruitment time period. Recruitment staff and/or coaches may not recruit students who have committed to taking the HSPT at one of the Catholic high schools.

**Responsibility of High School Admissions Office:** Each year, one of the Catholic high schools will have as its responsibility the duty to request and receive by the first Friday in September, (September 6, 2013), a list of 8<sup>th</sup> grade students including: student name, gender, home address, email address, phone number(s) and the names of the parents/guardians. That school will develop and format one master list with information from students of all of the schools. The master list will be sent out to all of the principals and admissions directors in the diocese. For the 2013-2014 academic year, St. Anthony Catholic High School will gather this information to compile, format and send out to the other Catholic high schools.

Each high school admissions director will request 8<sup>th</sup> grade records from middle schools for each student that reported for the high school placement test. **High schools request that middle school recommendations be sent to high schools by January 17, 2014.** The high school admissions director will provide a list of students who took the high school placement test at their school to the other high schools by December 9, 2013. In addition, a list of students who took the HSPT will be sent to the student's respective middle schools within a week. Schools may opt to send HSPT scores at any time prior to the common acceptance date.

**Meetings with Admissions Committees:** All high schools meet with their designated admissions committees to make decisions on acceptance. Letters concerning decisions on student's acceptance or denial from the December test date may not be sent until the first Friday in February; February 7, 2014. Because this is a very important decision, the admissions committees need adequate time to make a thorough decision on each student. Please discourage parents from calling the schools to request decisions. Once decision letters are sent, we agree to provide the individual middle schools lists of the students accepted from their campus.

Additionally, high schools will provide a list and records of those students not being accepted so that they might be considered for entry at another Catholic school. This list shall be provided to the students second and third choice school at least one week prior to the official acceptance date. For the 2013-2014 academic year, this list should be sent out on Friday, January 31, 2014. The second and third choice school has the option to send out a letter of acceptance on the first Friday of February along with the other letters of acceptance but may not contact the student or family until the Monday, **February 10, 2014**, after the official letters have been sent out. Students who did not have an alternate choice school should have their records released to the other schools at least one week after the official acceptance



letter date. For the 2013-2014 academic year, this information would need to be released by February 14, 2014.

**Registration Procedures:** Each high school campus has its own set of standards involving registration for the students. Parents will be notified as to the procedure of the school of student registration.

**Additional Testing Dates:** It is the decision of the individual high school as to whether there is a second test date scheduled. The second test date is available for students who miss the December test date.

**Early Admissions:** The High schools decided in November 2008 that they would discontinue their early admissions processes at their respective campuses. The group acknowledged that the Atonement Academy and St. Gerard's would pursue an alternative process of admissions.

**Transfer Students:** When a student is seeking a transfer from one Catholic school to another, the initial question for the receiving school should be whether the student is enrolled or withdrawn from the outgoing Catholic school. If the student is still enrolled then the transfer can occur only after consultation between the principals of the two schools involved.

**Catholic High Schools of the Archdiocese of San Antonio  
Certification of Eighth Grade Students to Enter Catholic High School**

**I. School Requesting Final Transcript, Immunization Records, and Certification**

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*Name of School*

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<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
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**II. School From Which Records and Certification are Requested**

*Name of School* \_\_\_\_\_

**III. All Records Request**

The students listed below have been accepted to and are registered as freshmen for the 2013-2014 school year.

**IV. Certification by Grade/Middle School**

As an authorized representative of the school named above, I hereby certify that each of the above named students:

- a. has had no suspendable offense during the second semester
- b. has completed the eighth grade and is eligible to enter the ninth grade; and
- c. the student is clear of all financial obligations to the school.

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Signature	Printed Name	Date
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*Please attach a separate sheet per student if necessary.*

**Parental permission is no longer required when records are requested by authorized school personnel.**  
(Family Education Rights and Privacy Act, Final Rule on Educational Records, Federal Register, June 17, 1976.  
Vol. 41, No 118, Page 24673)